



Table of Contents

Introduction to the Youth Philanthropist Award	Page 2
Key dates	Page 2
Eligibility	Page 3
How to apply	Page 3
Service project ideas	Page 4
Spread the word through social media	
Interfaith social channels and sample posts.....	Page 5
FAQ	Page 6
Appendix:	
Service Project how to's.....	Pages 7-14



What is the Youth Philanthropist Award?

The Interfaith Outreach Youth Philanthropist Award ignites the goodwill of youth from all over our community. Every year, hundreds of high school students volunteer countless hours with Interfaith Outreach. This award will allow these generous students to be recognized by Interfaith Outreach for their remarkable commitment. This award is reasonably achievable and different from other volunteer awards. Youth in high school have the opportunity to gain recognition and a tangible reward for the good work they are doing in the community by obtaining this award. As an organization that relies heavily on volunteer involvement, we are grateful for the youth who show leadership day in and day out. There is no fee associated with this award. Students are just asked to volunteer, get involved and reflect on their experience. Volunteering is fun, and we don't want to lose sight of that. Once a year, Interfaith Outreach will honor and award all of the students who have met the criteria with a certificate of achievement.

The future is our youth. Philanthropy starts young, and we notice it.

Key Dates

- One-year timeframe of Feb. 1, 2019 – Jan. 31, 2020
 - *Only Interfaith Outreach volunteer hours and service projects that are completed during this timeframe will count towards the award.
- Applications can be submitted anytime between Feb. 1, 2019 and Jan. 31, 2020.
- Awards will be announced in March 2020 and mailed to all individuals who meet the criteria.



Eligibility for the award

- High school student by the end of the award period.
- Register to volunteer with Interfaith Outreach programs.
- Contribute at least 50 volunteer hours with Interfaith Outreach during the award period (1/1/2019–1/31/2020).
- The hours you volunteer must be recorded by Interfaith Outreach.
- Complete a service project. Refer to page 4 in toolkit for ideas. Please get unique ideas approved by Najmo.
- Complete your experience story. A short essay—at least 2 page double spaced or, a short video—at least 1 minutes long.
- Take photos of your involvement with the service project to submit with your experience story.
- Receive a confirmation of volunteerism document from the Interfaith Outreach staff you volunteered with on-site.

How to apply

- Create a Volunteer Hub Account at iocp.volunteerhub.com.
- Meet with Najmo to choose volunteer program of your choice.
- Make sure to track your 50+ volunteer hours.
- Complete a service project.
- Submit the following **ALL AT ONCE** to Najmo Yusuf, nyusuf@iocp.org between 2/1/2019–1/31/2020:
 - Award application
 - Experience story
 - Photos of involvement with service project
 - Confirmation of volunteerism document from your on-site staff supervisor



Service Project Ideas. See appendix for “how-to’s”

Pack Snack Packs	Snack Packs are needed for many of our Youth Programs such as Homework Club and Summer Camp. By providing Snack Packs, you are ensuring that many kids have an afterschool snack, and can stay focused on their academics and activities.	Any time
Take Home Bags	Many youth served by Interfaith Outreach are on Free/Reduced Lunch programs at their schools. When those kids are on break from school their families might not have the extra resources to provide breakfast and lunch options for their kids.	Any time
Conduct Your Own Food Drive	Food donations are needed throughout the year to support the Interfaith Outreach Food Shelf, which serves 200 households per week. March food drives will support the Prevent Hunger campaign.	Any time
Repackage Laundry Detergent/Pet Food/Rice	Every week around 200 families visit our food shelf to stretch their budgets. These repackaged items are made available in our food shelf and allow families to do their laundry, feed their pets, and themselves.	Any time
Assemble Emergency Food Bags	Help us address emergency food needs by assembling food bags for community members who come to Interfaith Outreach when the food shelf is not open. These basic items can help families eat dinner that night or have meals over the weekend. Shop for and pack up bags.	Any time
Tie Fleece Blankets	Donated blankets are a wonderful gift to share with a struggling family in our community. These blankets are often displayed in our birthday shelf to share with kids so they can have a new blanket of their own. They are easy and fun to create!	Any time
Plant a Giving Garden	Fresh produce is greatly needed and appreciated by those who use the Interfaith Outreach Food Shelf. Start a Giving Garden in your Outdoor Learning Center or backyard. Assign a crop to each grade or class to plan, plant, weed, harvest and donate.	Spring–Fall
Back to School Supply Drive	Collect school supplies for youth grades K-12. Supplies are accepted throughout the month of August. Volunteers are also needed to help distribute supplies to our families in late August.	August–early September
Host a Winter Coat Drive	Many struggling families face difficulties when trying to supply their children with warm weather gear as they grow from year to year. Help local families by collecting gently used or new coats and new hats and mittens to donate to Interfaith Outreach.	Coats needed by November
Host Your Own Sleep Out	Host your own Sleep Out with friends, colleagues or neighbors. Raise money to support this year’s Sleep Out campaign.	Any night in November or December

Spread the word through social media

Step 1 – Like and Follow. **Connect with Interfaith Outreach on social media**



/interfaithoutreachcp



@iocpinterfaith

Step 2 – Post, Engage, Invite. **Spread awareness for the Youth Philanthropist Award**

Post about Youth Philanthropy on your own social media channels. Tag Interfaith Outreach and any friends who are involved or might be interested. Like/comment/share!

Step 3 – Strike a Pose. **Everyone loves a good photo!**

Post photos on your own social media channels of you doing good work. Mix it up with a smiling pose, a funny pose...or even throw your arms up in the air. Have fun with it! (You know the drill – tag your friends, tag Interfaith Outreach. We might share!) **Please do not take photos when Interfaith Outreach clients or youth are present.**

Sample posts

Instagram



(Post group photo) So proud of [my sports team, school, church] for donating XX dollars to @[tag Interfaith Outreach] through ___ service project.

Twitter



(Post photo of you and your friends) I'm collecting _____ for local families and kids through Interfaith Outreach. Let me know if you can help! Or give at iocp.org/donate
[@iocpinterfaith](https://twitter.com/iocpinterfaith)



Youth Philanthropist Award FAQ

Q: When do I submit my application?

A: Submit your [application](#) anytime between 2/1/2019–1/31/2020 when you have met the criteria. Submit everything together once you have completed it. Do not submit sporadically.

Q: How are my hours tracked?

A: It is your responsibility to ensure your hours are tracked through Interfaith Outreach's volunteer management system, [Volunteer Hub](#). Make sure you sign in/out of all your shifts so your hours are documented correctly.

Q: Do off-site volunteer hours count?

A: All of your 50+ hours must be able to be tracked through [Volunteer Hub](#) and done through Interfaith Outreach programs. If you are volunteering on your own for your chosen service project, those hours don't count towards your 50 needed hours.

Q: Do hours I work for my faith community or for my school classes count towards the 50+ hours?

A: As long as those volunteer hours are done/tracked through Interfaith Outreach, you can count them. If they are not through Interfaith Outreach, you cannot count them towards your award hours.

Q: Does the time I spend on my essay/video count towards the 50+ hours?

A: No, those are separate hours you are using to complete assignments for the award. The only hours counted are hours done/tracked through Interfaith Outreach.

Q: How do I track my service project involvement?

A: You will need to submit photos of your service project engagement as proof the work was completed.



Service project “how to’s”: Healthy Snack Packs

Project:

Gather volunteers to assemble the packs or do the project independently. Feel free to use anything you want to bundle the items together: zip-lock bas, gift bags or paper lunch bags.

Every Healthy Snack Pack should have a napkin, spoon and:

Beverage (Pick one per pack)

Juice box

Small water bottle

Dry Item (Pick one per pack)

Granola or Nutrigrain Bar (avoid crunchy granola bars that are messy for kids)

Fruit Leather

Small package (individual serving size) of crackers

Packaged cereal cup

Fruit Item (Pick one per pack)

Applesauce or fruit cup (no foil tops please, these tend to puncture easily and make a mess)

Fresh fruit (apple, banana or orange) *If you choose to include fresh fruit, please let us know ahead of time. This will impact how we store the items and what programs they’re used for.

As part of the project, you should plan to pack the snack packs in boxes that do not need to be returned to you. Arrange for your volunteers to deliver them to Interfaith Outreach. **You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10a.m. -5p.m.**

Approximate cost - 100 nonperishable packs:

Juice box - 8 ct. @ 2.30 (13)=29.90

Applesauce - 6 ct. @ 1.80 (17)=30.60

Granola bars - 10 ct. @ 2.22 (10)=22.20

Brown Lunch Bags - 50 ct @ .95 (2)=1.90

Spoons - 48 ct. @. 99(2)=1.98

Napkins - 250 ct. @ 1.69(1)= 1.69

Total for 100 packs = \$88.27

Each is approximately .89 *These are approximate prices and subject to change *

Coborn’s Delivers has these items at very reasonable prices and will deliver the items to you.

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Take Home Bags

Instructions:

Pack up bags using an assembly line to make the project move efficiently. Each pack would include the following:

Paper grocery bag or reusable grocery bag

Breakfast Items:

One box of cereal (make sure it does not include marshmallows)

Lunch Items:

Peanut Butter (creamy is preferred)

Jelly

Bread

Microwavable Easy Mac

Snacks:

Applesauce or fruit cups (no foil tops please, these tend to puncture easily and make a mess)

Fruit Leathers

Granola or NutriGrain Bars

Kid-friendly crackers

Fresh fruit (apple, banana or orange) *If you choose to include fresh fruit, please let us know *ahead of time. This will impact how we store the items and what programs they're used for.*

As part of the project, you should plan to pack the bags into boxes that do not need to be returned to you. Arrange for your volunteers to deliver them to Interfaith Outreach. **You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10a.m. -5p.m.**

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Repackage Laundry Detergent

General Information:

You will need to provide/purchase/source the dry laundry detergent and re-closable plastic bags (like Ziploc®).

Each bag needs to be labeled with the name of the detergent, instructions for use, ingredient list, caution messages, etc. This can be on printed on a mailing label or on paper that can be inserted inside the clear plastic bag. This information can be found on the original container.

A 32.5 pound box of dry laundry detergent can be purchased at area discount stores for less than \$15 and will create 20 packages, each containing enough soap for **10 loads** of clothes.

The cost for a box of 300 Ziploc® bags (double seal, 1 qt. size) is \$24.44 (8 cents each).

In our experience it takes 10 volunteers 2.5 hours each to package 1,000 pounds of soap.

You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.

In advance of the event:

Collect enough boxes to use for the delivery of the bags of soap.

Arrange for two people to deliver the soap to the food shelf when you're finished. Deliver during regular donation hours (Monday-Saturday, 10 a.m.-5 p.m.) or call in advance to arrange an alternative delivery time.

Before opening the box of laundry soap, photo copy the panel that provides the name of the detergent, ingredient list and if noted possible irritants, such as bleach. Use this to create the labels or paper inserts.

Open the large container of soap, take out the measuring cup and pour the equivalent of one load into a plastic cup. With a permanent marker, make a mark on the cup to indicate one load. Mark 8 measuring cups for easy scooping.

Set up two 6 or 8 foot tables end to end with about six feet of space between them. Put 2 chairs at all four short ends of the tables. (Total of 8 chairs)

Put on large box of soap in the center of each table. Set out four “measuring cups” per table. At each end of each table put a box of the plastic bags and stack of labels and a stack of ingredient list slips. Have one empty copier paper box on the floor on each side of each table.

At the event (this can also be done individually):

Have one person at each end of each table apply the labels to the bags or insert the paper with product information inside the bag.

Have four people (two on each side of each table) take the labeled bags and put **10 loads** of soap into each bag, seal the bag securely and put it in the empty copier paper box.

When all the soap has been packaged, have the designated volunteers deliver the packages to the Interfaith Outreach food shelf.

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Repackage Pet Food

General Information:

You will need to provide/purchase/source the pet food and re-closable gallon size plastic bags (like Ziploc®).

Each bag needs to be labeled with details about the pet food: name, ingredient list, caution messages, etc. This can be printed on a mailing label or on paper that can be inserted inside the clear plastic bag. This information can be found on the original container.

You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.

In advance of the event:

Collect enough boxes to use for the delivery of the pet food.

Arrange for delivery of the pet food to the Interfaith Outreach food shelf when you're finished. Make sure to come during regular donation hours (Monday-Saturday, 10 a.m.-5 p.m.) or call to coordinate another drop-off time.

Before opening the bag of pet food, copy the important information to use on your label (i.e. name, ingredients, warning messages, etc.). Use this to create the labels or paper inserts.

Set up two tables end to end with about six feet of space between them. Put 2 chairs at all four short ends of the tables. (Total of 8 chairs)

Put 1-2 large bags of pet food in the center of each table and four scoops (coffee mugs work well). At end of each table put a box of the plastic bags and stack of labels and a stack of ingredient list slips. Have one empty copier paper box on the floor on each side of each table.

At the event (this project can also be done individually):

Have one person at each end of each table apply the labels to the bags or insert the paper with product information inside the bag.

Have four people (two on each side of each table) take the labeled bags and scoop in enough pet food to fill the gallon size bag. Seal the bag securely and put it in the empty copier paper box.

When all the pet food has been packaged, have the designated volunteers deliver the packages to the Interfaith Outreach food shelf.

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Repackage Rice or Dried Beans

General Information:

You will need to provide/purchase/source the bulk rice, re-closable plastic bags (like Ziploc®) and labels for printing.

Each bag needs to be labeled with the product name (e.g. “Long Grain White Rice”), instructions for use, and the full ingredient list. It’s recommended that this information be printed on a mailing label that can easily be stuck on the outside of the plastic bag.

You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.

Instructions:

Sanitize table and hands

Put on gloves

Place label on the outside of the plastic bag

Measure out 4 cups of rice into plastic bag

Secure bags tightly

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.

Service project “how to’s”: Back to School Supply Bags

Instructions:

Pack up bags using an assembly line to make the project move efficiently. Each bag would include the following:

You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.

- Paper grocery bag should be marked with the grade you’re packing (e.g. K for Kindergarten, 1 for 1st grade, HS for High School, etc.)
- All school supplies are listed on our grade-specific lists (provided by Interfaith Outreach)

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Tie Blankets

Materials Needed:

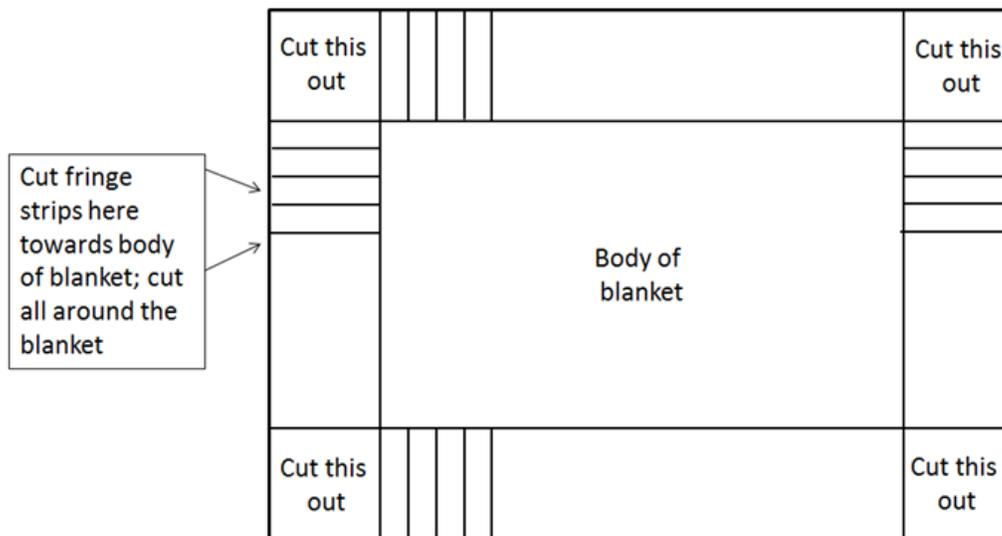
- 1 ½ yards of fleece material
- fabric scissors
- ruler (optional)

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.

Steps to blanket construction:

- Cut off the selvage edges on the fleece. The selvage is on the sides. Even out top and bottom of the fleece.
- Using paper or lightweight cardboard, cut 5”x5” squares. Use the squares to cut out 5” x 5” pieces of fleece in all four corners.
- Make fringe strips by cutting approximately 1” strips 5” deep. The depth of the strips will equal the 5” used for the corner squares.
- Tie two 5” strips together with a knot close to the body of the blanket (but please don’t tie them corner to corner). **Or knot each strip individually**; this will make a flatter blanket. Work all around the blanket until finished.
- If you want to make a double weight blanket, cut 2 pieces of fleece. When you knot the strips, do every other knot (2 strips) on one side, then turn over and do the remaining. Tying the knots this way will make it look like either side of the blanket can be the front.

You are done! Your blanket is ready to be donated. **You can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.**





Service project “how to’s”: Food Drive (general/holiday)

You can complete this project on your own or with family and friends. There are many ways to conduct a food drive. You can go door to door raising awareness about hunger and ask for food donations. You can create awareness on social media (Twitter, Instagram, Snapchat, Facebook) and ask your friends/followers to donate food to your cause. You can even coordinate with your school and ask to collect food donations from your fellow students as long as you get permission.

Please use the lists below as reference when collecting donations. Once you are done collecting donations, **you can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.**

MOST NEEDED ITEMS:

- Cooking oil
- Fresh produce (vegetables, fruits, herbs)
- Canned fruits and vegetables
- Frozen fruits and vegetables
- Healthy snacks
- Baby food and formula
- Baby wipes
- Paper towels
- Feminine hygiene products
- Canned meat or fish
- Disposable diapers—Size 5, 6 and Pullups
- Toilet paper

OTHER NEEDED ITEMS:

- Dried fruit
- Dried/canned beans
- Broth or variety soups
- Coffee or tea
- Toiletries (shampoo, toothpaste, bar soap, deodorant)
- Dish/laundry soap
- Peanut butter
- Jam/jelly
- Cereal
- Rice and Pasta
- Canned tomato products
- Meal-in-a-box or can
- Pasta sauces
- Baking mixes (muffins, cake, etc.)
- Cleaning products (Windex, 409, etc.)
- Facial tissue
- Fruit Juice

HOLIDAY FOOD NEEDS:

- Easter (March/April) – Ham
- Passover (March/April) - Matzah
- Ramadan (June) – Dates
- Rosh Hashanah (Sept./Oct.) – Apples and honey
- Thanksgiving (Nov.) – Turkey, stuffing mix, gravy, nuts, sweet potatoes, cranberries, potatoes
- Hanukkah (Nov/Dec.) – Chocolate coins, cooking oil, potatoes, applesauce, sour cream
- Christmas (Dec.) – Large roast or turkey, nuts, crackers, gravy, potatoes, baking ingredients, muffin or roll mix.

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.



Service project “how to’s”: Clothing Drive (general/winter)

You can complete this project on your own or with family and friends. There are many ways to conduct a clothing drive. You can go door to door raising awareness about struggling families/individuals needing clothes, and ask for clothing donations. You can create awareness on social media (Twitter, Instagram, Snapchat, Facebook) and ask your friends/followers to donate clothes to your cause. You can even coordinate with your school and ask to collect clothing donations from your fellow students as long as you get permission.

Please use the lists below as reference when collecting donations. Once you are done collecting donations, **you can drop off donations at our donation door located on the east side of our building. It is open Monday - Saturday 10 a.m. - 5 p.m.**

Most needed items:

- Quality women’s clothing (especially large sizes)
- Handbags and purses
- Queen size sheets (new or gently used)
- Pillows, new (for Interfaith Outreach clients)
- Pots and pans
- Air mattresses (no holes please) or egg mat roll ups
- New bras (for Interfaith Outreach clients)
- New or gently used spirit wear for Wayzata or Orono Schools (no last names on spirit wear please).

Winter items:

- Coats
- Parkas
- Snow pants
- Scarves
- Hats
- Gloves
- Mittens
- Boots
- Especially women’s and men’s 2XL-4XL

Interfaith Outreach is unable to provide materials for your project. Please purchase or source items on your own. Thank you.